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| ROLE DESCRIPTION  Mary Ann Evans Hospice  Eliot Way, Nuneaton, Warwickshire, CV10 7QL  t. 02476 865440 e. maehenquiries@geh.nhs.uk |
| Job Title: Volunteer Gardener  Responsible to: David Anderson  Hours: Sessions are variable depending on needs of the service; however they will be within the normal working hours of the service which is 8.30 – 4.30pm Monday to Friday |

**Role Summary:**

The volunteer will work within the service to which they are allocated. There may be a number of aspects to the role which will be discussed fully at interview.

**Gardener responsibilities include:**

* Maintaining lawns and other green spaces on the hospice site
* Monitoring and ensuring plant health

**Job brief**

We are looking for volunteer Gardeners to help install and maintain the flowers, trees and green spaces in the hospice garden and carpark.

Gardener responsibilities include monitoring the health of all plants and greenspaces, watering and feeding plants, trimming trees and shrubs, mowing lawns, weeding gardens and keeping green spaces and walkways clear of debris and litter. You should know how to use and maintain landscaping equipment, including mowers, while following health and safety regulations.

Ultimately, you will make a huge difference in making sure our hospice garden is always healthy and beautiful for our patients and staff to enjoy.

**Responsibilities**

* Install and maintain seasonal plants
* Mow, trim lawns
* Edge and weed gardens
* Prune and trim trees and bushes
* Maintain all gardening equipment and machinery, like mowers, trimmers and leaf blowers
* Monitor and maintain the health of plants
* Keep gardens and green spaces clear of debris and litter

**Requirements and personal skills:**

* Interested in gardening
* Knowledge of health and safety for landscaping beneficial
* The ability to carry out physical tasks required in the garden
* A love of the outdoors and plant life
* Good interpersonal and communication skills including empathy
* A compassionate and caring approach
* Understanding of confidentiality and data protection
* Willing to work as part of a team
* Commitment to participate in an induction, training and regular updates.

**Who you could be working with:**

* Patients and families in the hospice and community
* Staff and volunteers
* Members of the public

**Signed Volunteer:**

**Date:**

**Signed Line Manager:**

**Date:**